

<Institution or University Letterhead>

November 1, 2004

International Fellowship Nomination
Stanford Humanities Center
424 Santa Teresa Street
Stanford University
Stanford, CA 94305-4015
USA

RE: Dr. Josephine Smith, <University Name>

Dear Fellowship Committee:

On behalf of <University Name> I am pleased to take this opportunity to nominate Dr. Josephine Smith for your consideration for the 2005-2006 Humanities and International Studies fellowships offered by the Stanford Humanities Center and the Stanford Institute for International Studies.

Dr. Smith has been with <University Name> since <Date of Hire>, and currently holds the position of <Position Title> with <Department>. Dr. Smith, an expert in <Academic Field of Specialty> has led and collaborated on many of our research projects throughout her years in residence. The findings from <Project or Publication> are widely used by the <Community>. Dr. Smith received the <Honor or Award> in recognition of her work.

As a member of <Group or Department>, Dr. Smith's outstanding contributions in <Describe Research Area or Project> are highly regarded by colleagues and the <Community>.

I believe that Dr. Smith will be able to contribute to your program because of her extensive experience at <University Name> and working with researchers around the world. I would like to reiterate our endorsement of her application. We believe that if Dr. Smith were selected as a recipient for this opportunity, both universities would benefit from the research collaboration.

We appreciate your thoughtful consideration of Dr. Smith's application.

Sincerely Yours,

John Doe
President, <University Name>