Instructions for Completing CFP Application

DEADLINE: April 3, 2019 11:59pm

1. Save this template as an MSWord document for your working application.
2. Enter the workshop title (Limit to 50 total characters and spaces).
3. Enter workshop proposal classification: New, Renew, or Return:

NEW: First time workshops never funded by the Stanford Humanities Center.

RENEW: Current workshops (AY 2018-19) seeking up to and including four years of continuous funding.

RETURN: Previously funded workshops (prior to AY 2018-19) seeking additional funding.

1. Enter all personnel info (student/faculty coordinators & department administrator). Incomplete information in this section will result in automatic dismissal of proposal. The graduate student coordinator must be able to commit for the entire academic year (Fall, Winter, and Spring quarters).
2. Enter all information requested unless specified as optional.
3. Please adhere to word limits. Text exceeding word count will be disregarded.
4. Email your saved document **without** this top sheet to safford1@stanford.edu with the subject line: “CFP entry – [Workshop title]” before **11:59pm, April 3, 2019.**

For any questions regarding how to fill out the application, please contact call Kent Safford, 650-724-8169.

**2019-2020**

Stanford Humanities Center

Geballe Research Workshop Proposal

**Workshop Title:** (Please limit title to 50 total Characters and Spaces)

**Specify proposal category:** **New**, **Renew**, or **Return**

**Faculty Coordinator**

Name:

Title:

Department:

Telephone:

Email:

**Faculty Coordinator #2 (Optional)**

Name:

Title:

Department:

Telephone:

Email:

**Administrator**

Name:

Department:

Telephone:

Email:

**Graduate Student Coordinator**

Name:

Department:

Telephone:

Email:

**Workshop Description** (Limit 150 words)

**How will this workshop advance and develop emerging research agendas?** (Limit 300 words)

**How will this workshop explore ideas that cross disciplinary boundaries?** (Limit 300 words)

**How will this workshop create a space for graduate students to share an intellectual enterprise with faculty?** (Limit 300 words)

**How will this workshop assist graduate students in developing essential professional skills to make the transition from student to colleague?** (Limit 300 words)

**How does this workshop support collaborative research, particularly in areas that no single researcher could address alone?** (Limit 300 words)

**Additional comments** (Limit 300 words)

**Names and departmental affiliations of faculty participants in the workshop (We recommend a minimum of five (5) faculty)**

**Names and departmental affiliations of graduate student participants in the workshop (We recommend a minimum of ten (10) graduate students)**

**To be completed by proposed Renewing workshops ONLY:**

**How do this year’s activities relate to those proposed for next year?** (Limit 300 words)

**To be completed by proposed Returning workshops ONLY:**

**Describe the activities of the most recent year in which the workshop received full funding, as well as any activities undertaken during the sabbatical hiatus. This statement should set out the relationship between these past activities and those proposed for the following year** (Limit 300 words)