INSTRUCTIONS FOR COMPLETING CALL FOR PROPOSALS

DEADLINE: April 5, 2017 11:59pm

1. Save this document as a Word document before starting to enter information
2. Enter the workshop title when prompted
3. Enter whether this is a new, returning, or renewing workshops when prompted
4. Enter all personnel info (student/faculty coordinators, administrators, etc.). Incomplete information in this section will result in automatic dismissal of proposal. The graduate student coordinator must be able to commit for Fall, Winter, and Spring quarters.
5. Enter all information requested unless specified as optional
6. Please adhere to word limits. Text exceeding word limits will be disregarded.
7. Email saved document without this top sheet to [safford1@stanford.edu](mailto:safford1@stanford.edu) with the subject line: “CFP entry – [Workshop title]” before 11:59pm, April 5, 2017.

For any questions regarding how to fill out the application, don’t hesitate to email or call Kent Safford: [safford1@stanford.edu](mailto:safford1@stanford.edu), 650-724-8169.

Workshop Proposal  
Stanford Humanities Center 2017-2018

Workshop Title: ­­

Specify if this is a New, Renewing, Returning Workshop:

Faculty Coordinator

Name:

Title:

Department:

Telephone:

Email:

Faculty Coordinator #2 (Optional)

Name:

Title:

Department:

Telephone:

Email:

Administrator

Name:

Department:

Telephone:

Email:

Graduate Student Coordinator

Name:

Department:

Telephone:

Email:

Workshop Description (Limit 150 words)

How will this workshop advance and develop emerging research agendas? (Limit 300 words)

How will this workshop explore ideas that cross disciplinary boundaries? (Limit 300 words)

How will this workshop create a space for graduate students to share an intellectual enterprise with faculty? (Limit 300 words)

How will this workshop assist graduate students in developing essential professional skills to make the transition from student to colleague? (Limit 300 words)

How does this workshop support collaborative research, particularly in areas that no single researcher could address alone? (Limit 300 words)

Additional comments (Limit 300 words)

Names and departmental affiliations of faculty participants in the workshop (We recommend a minimum of five (5) faculty participants)

Names and departmental affiliations of graduate student participants in the workshop (We recommend a minimum of ten (10) graduate student participants)

**To be completed by proposed renewing workshops ONLY:**

How do this year’s activities relate to those proposed for next year? (Limit 300 words)

**To be completed by proposed returning workshops ONLY:**

Describe the activities of the most recent year in which the workshop received full funding, as well as any activities undertaken during the sabbatical hiatus. This statement should set out the relationship between these past activities and those proposed for the following year (Limit 300 words)

**To be completed by ALL proposed workshops:**

Workshop budget

Upon approval of application, each workshop will receive a budget of $9000, to be detailed by the Workshop Coordinators in the month of June, 2017. The budget includes a $2400 stipend for the graduate student coordinator. Budget categories will be provided by the Workshop Administrator.